

## Preparation checklist - Before you start the application

Mandatory	Optional
<input type="checkbox"/> <b>School transcripts:</b> last two completed years (PDF/JPG/JPEG, max 5 MB each)	<input type="checkbox"/> <b>Proof of an additional language:</b> certificate, transcript, or letter from a teacher (not the language of instruction, English, or the mandatory second language)
<input type="checkbox"/> <b>Economics certificate:</b> required if you are in HAVO C&M with no economics-related certificate (see our <a href="#">requirements</a> )	<input type="checkbox"/> <b>Proof of language spoken at home:</b> certificate or signed letter including contact details of a non-family member e.g. teacher, neighbour, family friend
<input type="checkbox"/> <b>Second foreign language certificate A2:</b> <ul style="list-style-type: none"><li>• German, Spanish, or French if not studied at school for the final exam, or proof of enrolment to prepare for the certificate (check requirements).</li><li>• International students may alternatively start beginner Dutch</li><li>• (see our <a href="#">requirements</a>)</li></ul>	<input type="checkbox"/> <b>Proof of special achievements:</b> evidence of leadership, creativity, service, or initiative (e.g. awards, volunteering, reference letters, news articles, programmes, coaching a sports team, music/arts competitions, debate tournaments, student council, entrepreneurship, community projects)
	<input type="checkbox"/> <b>Proof of work, service, or internship experience:</b> official document such as a contract, payslip, or certificate clearly showing the duration
	<input type="checkbox"/> <b>Proof of extra qualifications:</b> diplomas or certificates from additional courses.
	<input type="checkbox"/> <b>Proof of experience outside of home country:</b> official proof of length of stay (certificate, letter, or similar stating duration)
	<input type="checkbox"/> <b>Referrals:</b> <ul style="list-style-type: none"><li>• contact details (full name, email, phone) of up to three people (not friends or family; e.g. employer, teacher, coach). Candidates must:<ul style="list-style-type: none"><li>- Confirm no family/friendship ties</li><li>- Ask referees to expect the email and check their spam folder</li></ul></li></ul>