

The **Hotel Management School Maastricht (HMSM)**, part of Zuyd Hogeschool / The Netherlands, is globally recognized as one of the best hotel management schools in its field. The HMSM offers a four-year bachelor's degree in business administration, with a Dutch and English track, and, in collaboration with (international) universities two master's degrees.

Teaching Hotel Château Bethlehem (THCB) is the practical learning ground for the hotel school students and is an integral part of the educational program. The hotel opened its doors in September 2010 and welcomes everyone. The hotel consists of 26 rooms and suites, a bar/bistro, a restaurant as well as several meeting and banqueting spaces and offers HMSM students an innovative learning experience on all levels; from the daily operations to managerial tasks. With the inspiring concept that the Teaching Hotel embodies, a *unique selling point* for both students and employees of the HMSM is created.

To further enforce the team, we are seeking an:

Intern Front Office Supervisor **Teaching Hotel Château Bethlehem**

We offer a position with the following tasks:

- ✓ Achieving optimal guest experience through pro-active preparation and displaying empathic abilities
- ✓ Observing and reporting maintenance issues
- ✓ Managing the stock take (monthly inventory counts)
- ✓ The distribution and controlling of financial and administrative activities
- ✓ Working as Duty Manager
- ✓ Maintaining and managing the physical work environment
- ✓ Providing guidance with giving working instructions to students
- ✓ Providing guidance with coaching and evaluating of students of the reception in the context of practical learning

We expect that the candidate:

- ✓ Follows an education in hotel management, facility management or commercial management
- ✓ Has good communication skills, oral and written, in both Dutch and English
- ✓ Is a true team player
- ✓ Can handle stressful situations
- ✓ Is flexible in terms of working hours (day/night/weekend)
- ✓ Has relevant (hotel) experience
- ✓ Preferably has experience with a PMS system

We offer the candidate:

- ✓ A position where you receive a great amount of responsibility
- ✓ A chance to work independently and develop quickly
- ✓ An atmosphere where creativity and taking your own initiative are encouraged
- ✓ A young team with enthusiastic and passionate colleagues
- ✓ Professional guidance by hospitality experts of the Hotel Management School Maastricht

Working conditions:

- ✓ An internship of 1,0 FTE for the duration of minimal 5 months (20 weeks)
- ✓ Student receives an appropriate placement fee

To apply or to receive more information you can get in touch with Ms. Marylene Knoben at marylene.knoben@zuyd.nl or call 043-3528247. We look forward to receiving your resume and motivation letter!